



**INVESTIGATOR
PERMANENT
OFFICE OF THE INTEGRITY COMMISSIONER**

The Office of the Integrity Commissioner strives to encourage a culture of integrity and accountability. The Office is seeking an experienced Investigator to conduct investigations into non-compliance with the *Lobbyists Registration Act, 1998*, and the *Members' Integrity Act, 1994*, as well as wrongdoing in the Ontario public service.

What You Will Do

You will act with integrity to:

- Plan and conduct investigations across various mandate areas, including interviewing witnesses, collecting evidence and document review
- Write investigation reports and prepare recommendations for the Integrity Commissioner
- Demonstrate sound judgment, tact, discretion, often under situations of considerable pressure
- Work in a fast-paced, multi-disciplinary, collegial and collaborative work environment

How You Will Qualify

You demonstrate excellence because you have:

- A university degree or 4-6 years of relevant experience (investigative and information gathering techniques and practices)
- Sound judgment and strong organization skills to prepare and execute investigative plans
- Excellent communication skills and experience interviewing
- Superior analytical and writing skills for preparing reports and briefing materials
- Experience exercising discretion in identifying confidential and/or sensitive matters
- Excellent time and case management skills, enabling you to manage multiple investigations
- Experience reading and interpreting legislation
- Knowledge of Ontario and Canadian politics and legislative and governmental structures and processes

Salary Range: \$66,055 to \$95,181 per annum

File No: LA-2020-17

Closing Date: February 24, 2020

Please visit us at www.ola.org and select Careers to apply for this position. Applications must include resume and letter of interest indicating File No. and position title.

The Office of the Integrity Commissioner embraces diversity and as an equal opportunity employer is committed to creating an inclusive workplace while establishing a diversified qualified workforce. If you require accommodation in order to participate in the recruitment process, please email your contact information to hr@ola.org for follow-up.

While we appreciate your interest in obtaining employment with the Office of the Integrity Commissioner, only those selected for an interview will be contacted.