

THE ASSOCIATION OF CERTIFIED FORENSIC INVESTIGATORS OF CANADA

The Association of Certified Forensic Investigators of Canada (Association) is a non-profit Canadian organization whose objective is to promote and foster a national forum and governing body for the affiliation of professionals who provide to the public, governments and employers, their expertise and services in the areas of fraud prevention, detection and investigation. The Association, through a process of accreditation, review and continuing education, promotes the Certified Forensic Investigator (CFI) and the Certified Forensic Technician designations in Canada amongst its members and to the public as symbols of the highest standard of excellence in its field. The Association pursues its objectives for the benefit of the public at large and in service to its members and affiliates.

Rules for Affiliation

Affiliation with the Association is open to those who are interested in furthering the objectives of the Association, attending ACFI events, courses and seminars and networking with forensic professionals.

The Board of Directors reserves the right to amend and/or change the rules for admission.

Benefits of Affiliation

Affiliates receive member pricing or discounts on all Association events as well as books and manuals published under agreement with the Association.

Other benefits include:

- opportunities to network with others in the field of fraud prevention, detection and investigation. plus
- the opportunity to progress to certification upon achieving the highest standard of excellence in this field .

Affiliates can purchase the current ACFI Fraud Manual at the discounted price of \$150 (regular \$245).

Application Requirements

Candidates applying for affiliation with the Association are required to submit the following:

1. The completed affiliation application form signed.
2. Payment of \$175 (+GST/HST). This amount includes first year's affiliation fee of \$100. Payment may be made by EFT, credit card or cheque. (HST #87970 8428 RT0001)

If submitting your application by email, contact the ACFI office to make payment arrangements.

Additional Steps For Individuals Seeking Certification

1. Provide a current resume with your application and complete the optional sections on the form.
2. Prepare for and successfully complete the on-line CFI exam, which is based upon the body of knowledge contained in the ACFI Fraud Manual.
3. If applicable, maintain your ACFI affiliation while completing the additional experience requirements which were identified by the Membership Committee.
4. Apply for Certification.
5. Upon successful review by the Membership Committee and formal verification of application materials, receive the CFI certification symbolizing the highest standard of excellence in its field.

Optional: Only individuals seeking certification are required to complete the following:

Education	Years/ Certs	Pts
Undergraduate Degree (i.e. BComm) (5 points per year fulltime studies to max of 4 years)		
Postgraduate Degree (i.e. MBA) (5 points per year fulltime studies to max of 2 years)		
Diplomas (5 points per year fulltime studies to max of 2 years)		
Certifications (ie CPA, CFE) (10 points per certification to maximum of one)		
Total Education (Maximum 45 Points)		

Experience	Years	Pts
Investigative Experience (5 points per year fulltime experience (each of which must include at least 1,000 hrs of investigative experience such as fraud auditing, forensic & investigative accounting, fraud investigations, commercial crime, law enforcement, etc.)		
Total Experience (Minimum 15 Points)		

Total Points (Education + Experience)	Pts
60 points required for Certification	

Upon completion of this application, forward to the ACFI office.

Applicants who require further clarification, or further information, contact the Association's office:
 Call 416-226-3018 • E-mail info@acfi.ca • www.acfi.ca/



ACFI
ASSOCIATION OF CERTIFIED FORENSIC INVESTIGATORS OF CANADA

AFFILIATION APPLICATION FORM

SECTION A: Personal Data

Surname _____ First Name _____ Middle Initial _____
 LinkedIn _____ Preferred Phone _____
 City _____ Prov/Territory _____ Country _____
 Diplomas/Degrees/Certifications _____
 Primary Email _____ Alternate Email _____

SECTION B: Professional Data

Current Employer _____
 Position Held _____ Commenced (MMM YYYY) _____
 City _____ Prov/Territory _____ Country _____
 If currently a fulltime student, which School/Program _____

Optional: Only individuals seeking certification are required to complete the following:

	Previous Employers (only up to the last 10 years)	Position Held	From (MMM YYYY)	To (MMM YYYY)
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

I hereby certify that the information contained herein is true and accurate and acknowledge that the Association has the right to verify any of the details submitted supporting this application for affiliation. I further certify that I have never been convicted of a criminal offense and that upon acceptance, I agree to abide by the rules, regulations and Code of Professional Ethics and Conduct of the Association of Certified Forensic Investigators of Canada. I further agree to inform the Association of Certified Forensic Investigators of any change of address or pending litigation.

Signed _____ Date _____